

GPO - ONE GOVERNMENT AGENCY ACTUALLY SAVING MONEY!

Business Profile

GPO

The Government Printing Office (GPO) is the largest government portal in the world, providing web access to government information and documents. It informs the Nation by producing, procuring, and disseminating printed and electronic publications of the Congress as well as the executive departments and establishments of the Federal Government.

Scope of Business

The GPO prints all documents of both Congress and the White House. In addition, approximately 130 Federal departments and agencies rely on the GPO's services. Congressional publications, Federal regulations and reports, census and tax forms and U.S. passports are among the documents produced by or through the GPO.

Established

June 23, 1860 by Congressional Joint Resolution 25

Benefits Summary

In 1994, the agency was looking for a better way to retrieve and archive mountains of financial management documents. Teaming with Results Engineering has resulted in a remarkably streamlined document imaging and archival system. Electronic access to government documents has reduced the need for printing by over 70%.



“Results Engineering’s selling point to us was, ‘We’ll get rid of all those filing cabinets lining your wall, all of the boxes in the corners and save you the millions of dollars it takes to store and then find them later.’” – Rowlan Wilson, IT specialist and a lead administrator for Financial Management at GPO

THE CHALLENGE:

By 1994, the sheer amount of paperwork coming into the financial processing arm of the GPO was staggering. For example, more than thirty people were processing packets of invoices that were imported into the agency daily through hand delivery, mail, fax, courier, etc. Although most of these packets could contain from four to six pages, some could contain as many as 200 separate pages such as print orders, receipts, and related documents. The documents were hand-disseminated to processors in various conflicting categories, such as last name, first name or name of company. Often, duplicate invoices ended up on the desks of different handlers. Pages were lost. Storage of documents was cumbersome and expensive. Paper documents were then stored for 7 years. Processing required extraordinary manpower, and was inefficient and expensive. Accountability was confusing. The error rate was very high.

THE SOLUTION:

In 1994, after reviewing a number of document management solutions, the GPO chose to partner with Results Engineering. A brief history of GPO projects with Results Engineering reveals a powerful evolution in advanced document handling techniques across the past decade:

1994: The first order of business is to create a Visual Basic program that can scan, archive and index financial management documents up front. A custom imaging system for financial management using Image Enable and Visual Basic 3.0 is installed.

1997: A 32-bit client-server imaging system in Visual Basic 6.0 is developed to retrieve and scan invoices, vouchers, purchase orders, print orders and billing jackets, giving each client a bar code voucher.

1998: A major advancement

in retrieval is created when users can utilize a web application on NT 4.0 with IIS, providing secured access to the database for document lookup, decompression and display.

2000: The OnBase system is installed to provide scanning services for other government agencies. For instance, one month of accounting transactions for the Federal Marshall's Service (FMS) fits on one CD. A process reengineering study is provided for a new workflow process for the FMS.

2001: The workflow project for the FMS is implemented. The system includes Rightfax gateway for receipt of invoices and MTI/AnyDoc forms recognition and OCR. The OnBase workflow engine, image storage on SAN (Storage Area Network) and servers and workstations are migrated to Windows 2000.

2002: Enhancements are made to the FMS workflow. A new Oracle server is implemented.

2003: GPO financial documents are migrated off optical storage to SAN. Results Engineering begins plans to assist the GPO in creation of an e-Commerce system to support the creation and processing of electronic print orders.

THE RESULTS:

Currently, the GPO efficiently retrieves and processes about four to six thousand invoice pages per day with a workforce of less than a dozen people. Documents can be processed with the system quickly and inexpensively, and once imaged, can be eliminated in just one year where previously it was seven years. Millions of dollars are saved each year in receiving, indexing, processing and storing of documents. Documents of the GPO are easily accessible to other agencies. Accountability is clear and the error rate is practically nil.



United States
Government Printing Office

Gover:
Payment
for

Instructions: Please complete the following payment processing cover sheet when submitting invoices for payment. [Click here for Terms and Days](#) are offered please enter them.

"Terms" field format - Terms must be entered in "00.000" format. (example: 2% should be "02.000")

Payment Summary Information	
Vendor Name	Joe Smith Printing
Invoice Number	0123456789
Purchase Order Number	A1234
Jacket Number	012345
Print Order Number	00000
Terms	02.000 % 10 Days
Printing Invoice Type	Printing Invoice

Results Engineering

Results Engineering is the industry leader in evaluating, planning, designing, creating and successfully implementing electronic document management and workflow.

Our Automated Workflow Process will easily pay for itself across your organization through smarter document creation, storage, retrieval and retention.

Our professional staff at Results Engineering has been developing innovative tools and techniques to implement workflow solutions for simple and complex business systems since the 1980 s. This makes us uniquely qualified to partner with you in taking advantage of the future of A/P through process innovation.

Ours is not a quick and dirty, stop-gap, one-product-does-all approach. Rather, we focus on designing a system that smoothly integrates the many vital interconnected functions and systems within and without an organization.

As your partner in improving your document management and workflow processes, we will meet with you, visit your facilities and become thoroughly familiar with your current and future requirements.

Within a three-phase development process we will: First, map the right plan to identify all relationships between processes and related documents, security issues, compliance laws and retention rules. We develop cost estimates and design an appropriate custom project. Second, develop, test, implement the plan and conduct training. Third, hand off the system and provide monitoring and long-term support.

Our average implementation is completed within 8 to 12 weeks.

Contact us today to discuss your A/P workflow challenges.

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